



BNP Paribas has a presence in 64 countries with more than 178,000 employees, including 145,000 in Europe. It ranks highly in its two core activities: Retail Banking & Services (comprised of Domestic Markets and International Financial Services) and Corporate & Institutional Banking. In Europe, the Group has four domestic markets (Belgium, France, Italy and Luxembourg) and BNP Paribas Personal Finance is the leader in consumer lending. BNP Paribas is rolling out its integrated retail-banking model across Mediterranean basin countries, in Turkey, in Eastern Europe and a large network in the western part of the United States. In its Corporate & Institutional Banking and International Financial Services activities, BNP Paribas also enjoys top positions in Europe, a strong presence in the Americas and solid and fast-growing businesses in Asia-Pacific.

If you are searching for opportunities to develop your career in the field of Corporate and Institutional Banking, challenges to boost your future career path, then **BNP PARIBAS, Hungary Branch** is the right place for you.

Transaction Banking Officer

Card, Cash and Payments

In full time, fixed-term contract

Responsibilities:

- Coordination of processing of domestic and international payments
- Processing outgoing and incoming postal payments
- Handling, processing different types of direct debits
- Managing cash & vault activities of clients
- Handling and monitoring clients' card activities
- Daily position management including GIRO daily position, FX and MM position
- Preparation of confirmation regarding executed client payments
- Reconciliation and handling of open items on nostro and suspense accounts
- Handling of customer claims and investigations
- Management of daily communication and request via dedicated tool with outsourced back office
- Participates in introduction of new payments products and end-to-end tests as required
- Participates in the projects concerning new developments regarding the department's activities
- Keep contact with other banks and Service Providers
- Perform other tasks assigned by the Manager
- Direct contribution to BNP Paribas operational permanent control framework



Requirements:

- Minimum 2-3 years of relevant banking experience
- Knowledge of domestic and international payment systems
- Good communication and organizational skills
- Precise and accurate work
- Flexibility
- Good team player, outstanding interpersonal skills
- Strong ability in using MS Office
- Spoken & written English knowledge
- Ability to work in teams across different locations

What we offer:

- Inspiring networking opportunities regionally in Central Europe and internationally within a global BNPP Group;
- Being part of a prestigious, ethical and sustainable global company;
- Market leading trainings, on-the-job training program;
- Working with a diverse team and belonging to an inclusive community;
- A stimulating multinational environment in a top quality office, based in Budapest, at the heart of the new downtown;
- A competitive remuneration package and flexible social benefit package with:
 - Large yearly cafeteria package
 - Extensive Private Health Insurance program
 - Language training support
 - Company Social events
 - Parking place
 - Free fruits in the office;
- Flexible working environment, with partial home-office opportunity;
- Attention to employee well-being and work-life balance

Start date: 1st April 2025